



S I G M A   S Y S T E M S

# KHATA

Fruit & Vegetable Commission Agent Software

*Designed for Fruit & Vegetable Mandi | Powered by Sigma Systems*

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# ABOUT KHATA

*Sigma Systems  
Fruit & Vegetable  
Mandi Solution*

## What is Khata?



Khata is a specialized software solution developed by Sigma Systems, built exclusively for Fruit & Vegetable Commission Agents operating in Mandis.



It digitizes and automates the entire commission agency workflow — from receiving goods from growers (suppliers) to issuing bills to buyers (customers).



Designed keeping in mind the real-world needs of Mandi agents, Khata handles Wataq (supplier invoices), Sales Bichak (customer bills), and complete accounting.



The software supports multiple companies, multiple users, and has a secure dual-login system for both the client and their operator.

# KEY FEATURES OF KHATA



## Multi-Company

*Manage multiple companies in a single installation*



## Multi-User

*Supports many users with controlled access*



## Password Protected

*Separate login & password for Client and Operator*



## Billing & Invoicing

*Customer bills, Wataq, Challans, Purchase invoices*



## Complete Accounts

*Ledger, Day Book, Trial Balance, P&L statements*



## Stock Management

*Stock received, issued, outstanding stock tracking*



# CUSTOMER BILL — SALE/BICHAK

## BILL CAPTURES

- ✓ Customer Name & Address
- ✓ Interstate / Local sale flag
- ✓ GST / Retail flag
- ✓ Bill No. & Bill Date
- ✓ Supplier Name & Khata
- ✓ Wataq No. & Challan details
- ✓ Item, Packing type & Narration
- ✓ Copy No., Qty & Weight
- ✓ Rate, Amount, Commission (Comm.)
- ✓ Chungi, Bardhana, GST Amount
- ✓ Net Amount per item
- ✓ Grand Bill Total (in words)

## BILL COPIES & OPTIONS

**Copies:** Customer Copy, Transporter Copy, Office Copy

**Type:** Dry / Fresh produce bills

**Expenses:** Advance Freight, Commission (B), Discount A/C

**Summary:** Financial Summary with Last Balance & Amount Payable

**Duplicate:** One-click Duplicate bill functionality

**Format:** Cash / Credit Memo — Plain A4 printout

**GSTIN/PAN:** MSME No., GSTIN, PAN, Trade Mark on header

**2nd Effect:** Goods A/C or other account posting option



# GROWER'S WATAQ — SUPPLIER INVOICE

## WATAQ HEADER DETAILS

- ✓ Wataq No. & Wataq Date
- ✓ Challan No. & Challan Date
- ✓ Supplier / Grower Name
- ✓ Khata (Account Reference)
- ✓ Truck No. & Copy No.
- ✓ Dry / Fresh produce type
- ✓ Manual Calculation option
- ✓ Clear Suppliers Data option
- ✓ Charge Bardhana toggle

## WATAQ ITEM COLUMNS

<b>VARIETY</b>	Type of fruit / vegetable
<b>GRD/LYR</b>	Grade / Layer of produce
<b>PACKING</b>	Packing type (Daba, Peti etc.)
<b>QTY</b>	Number of units / pieces
<b>WEIGHT</b>	Total weight of consignment
<b>RATE</b>	Rate per unit or weight
<b>AMOUNT</b>	Calculated sale amount
<b>EXPENSES</b>	Bepori / other expenses deducted

Wataq prints: Total Nag, Rounded Amount, Net Payable Amount (in words), Packing Summary, Commission Rate & Firm Signature



# DOCUMENTS & VOUCHERS GENERATED



## Customer Bill (Sale/Bichak)

Cash/Credit memo for buyers. Includes commission, chungu, bardhana, GST. 3 copies: Customer, Transporter, Office.



## Grower's Wataq (Supplier Invoice)

Supplier payment statement. Shows goods received, rates, expenses, net payable. Sent to growers/farmers.



## Sales Challans

Delivery challans for goods sold. Tracks truck number, party, items dispatched to market.



## Purchase Invoice

Invoice for goods purchased. Linked to Wataq and Purchase A/C for accounting entries.



## Bills & Vouchers

Payment Vouchers, Receipt Vouchers, Journal Vouchers, Debit/Credit Notes for complete bookkeeping.



## Ledger

Party-wise account ledger. Shows all transactions, outstanding balance, last balance summary.



# REPORTS & ACCOUNT STATEMENTS

## Account Reports

- Day Book
- Ledger
- Opening Trial
- Closing Trial
- Act Statement
- Credit/Debit List
- Outstanding Receivable
- Credit Sood (Interest)
- Debit Sood (Interest)

## Mandi Reports

- Vapsi Statement
- Suppliers Summary
- Outstanding Stock (Rcd)
- Outstanding Stock (Issu)
- Watq Kharcha Statement
- Watq Against Challan Detail
- Stock Book
- Turnover Sales Statement
- Teep Statement

## Tax & Financial

- Tax Report
- Interest Calculator
- Missing Entries
- Auto Bepori Expenses
- Sales Modification
- Customer Wise Bill Entry
- Web & Backup Module
- Mandi Act Compliance



# STOCK MANAGEMENT



## Stock Received

Records all incoming stock from suppliers/growers. Tracks wataq-wise, date-wise, and variety-wise receipts.



## Stock Issue

Tracks stock issued against customer bills or challans. Helps identify pending and dispatched goods.



## Outstanding Stock (Rcd)

Shows stock received but not yet sold. Critical for commission agents to track pending grower produce.



## Outstanding Stock (Issu)

Stock issued but payment pending. Track customer outstanding balances against dispatched goods.



# WHY CHOOSE KHATA?

01

Built exclusively for Fruit & Vegetable Mandi Commission Agents — not a generic accounting software

02

Multi-Company support — run ABC & Co., SKC, and more from a single installation

03

Dual login (Client + Operator) with separate passwords ensuring data security

04

All Mandi-specific documents: Wataq, Bichak, Challans, Purchase Invoices in one place

05

Complete accounts: Day Book, Ledger, Teep, Sood, Vapsi, Outstanding Reports

06

Web Backup facility to protect your data; Auto Bepori Expenses saving time daily

Contact Sigma Systems to Digitize Your Mandi Business Today!



# CONTACT US

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*Sigma Systems — Khata Software*

## 📞 CONTACT NUMBERS

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